

**BUREAU OF THE PREPARATORY COMMITTEE FOR THE THIRD WORLD
CONFERENCE ON DISASTER RISK REDUCTION**

**Revised* minutes of the eleventh Bureau meeting
for consideration by the Bureau**

**19 September 2014, (15h00-18h00)
Palais des Nations, room IV**

1. The eleventh meeting of the Bureau of the Preparatory Committee for the Third World Conference on Disaster Risk Reduction was held on 19 September 2014 in Geneva.
2. The meeting was attended by:

Bureau members:

- H.E. Mr. Abdul Hannan (Bangladesh)
- H.E. Ms. Katerina Sequenová (Czech Republic)
- H.E. Mr. Ramadan Amr Ahmed (Egypt)
- H.E. Ms. Päivi Kairamo (Finland)
- H.E. Mr. Wayne McCook (Jamaica)
- H.E. Ms. Misako Kaji (Japan)
- H.E. Mr. Thani Thongphakdi (Thailand)
- H.E. Mr. Riek Puok Riek (South Sudan)
- H.E. Mr. Toni Frisch (Switzerland)
- Mr. Andrey Nikiforov (Russian Federation)

Others in attendance:

- Mr. Md. Alimuzzaman (Bangladesh)
- Ms. Jitka Brodská (Czech Republic)
- Ms. Irina Moreno Gonzalez (Ecuador)
- Ms Cecilia Menoscal (Ecuador)
- Ms Alina Sánchez (Ecuador)
- Mr. Mohamed Nasr (Egypt)
- Mr. Renne Klinge (Finland)
- Ms. Tyesha Turner (Jamaica)
- Mr. Shinobu Yamaguchi (Japan)
- Mr. Kotaro Suzuki (Japan)
- Mr. Dmitry Stegniy (Russian Federation)
- Mr. Martin Samuel David (South Sudan)
- Mr. Natapanu Nopakun (Thailand)
- Mr. Pakawat Srisukwattana (Thailand)

Secretariat in attendance:

- Mr. Neil McFarlane (UNISDR)
- Mr. Marco Toscano-Rivalta (UNISDR)
- Ms. Sophie Torelli Chironi (UNISDR)

* Revised per Bureau discussion on 16 October 2014.

AGREED ACTIONS

- 1) The secretariat to revise the terms of reference (TOR) for the informal working group on targets and indicators and send back to the Bureau for further comments and endorsement.
- 2) The secretariat to develop concept notes for technical workshops to be held at the second session of the Preparatory Committee (PrepCom2).
- 3) The secretariat to prepare an annotated list of sessions planned for the World Conference for Disaster Risk Reduction, with a short description of each proposed session.
- 4) Japan to provide further information at the next Bureau meeting on the process for drafting the political declaration.
- 5) Bureau members to submit their comments on the proposed calendar of future meetings to the secretariat.
- 6) The secretariat and Japan to clarify the question of accreditation at the World Conference of heads of delegation not at the ministerial level.

DISCUSSIONS

Agenda item 1: Opening and adoption of minutes of previous Bureau meeting

3. The meeting was opened by co-Chair H.E. Mr. Thani Thongphakdi (Thailand) and the agenda was adopted.
4. The meeting reviewed the minutes of the previous meeting and requested the secretariat to amend them to reflect comments made before posting them on the www.wcdrr.com website.

Agenda item 2: Update on open-ended informal consultative meetings

5. The chair briefed the meeting on the results of the consultative meetings held to date with Member States and Major Groups as well as the joint meeting just held. Bureau Members commended the co-Chairs for their effort in guiding the Preparatory Committee meetings and welcomed the productive discussion with Member States and Major Groups. The Bureau recognized the challenge of the variety of comments from Member States and Major Groups, some with very specific text proposals and other general with general views / statements.

Agenda item 3: Proposal for an informal working group on targets and indicators

6. As agreed upon during the previous Bureau meeting, the meeting considered the draft TOR for the informal working group on targets and indicators.
7. It was agreed that the open-ended informal working group would be created by the co-Chairs to advise them on the issue of targets and indicators. Further guidance and advice on the way forward would be sought from the Prepcom2 during 17-18 November 2014.
8. The meeting requested the secretariat to revise the TOR accordingly and send back to the Bureau for further comments and endorsement.

Agenda item 4: Way towards PrepCom2

9. The co-Chairs reiterated that, in accordance with document A/CONF.224/PC(I)/INF.4 endorsed at PrepCom1, after the convening of the last open-ended informal consultative meeting on 13

October 2014, a zero draft would be prepared with the aim of circulating it by 20 October 2014, at which time the draft would also be sent for translation.

10. The zero draft would serve as the basis for negotiations during PrepCom2 in November, which would also agree upon further modalities for negotiations after the end of PrepCom2, if necessary.
11. Regarding technical workshop 2 at PrepCom2, titled “Toward the integration of disaster risks in financial regulation,” the Bureau requested the secretariat to ensure that the workshop addresses both private and public financing for disaster risk reduction. Suggestions were raised to modify the concept note to that end. The secretariat was asked to re-circulate the concept note.

Agenda item 5: Programme of work for the World Conference

12. The meeting discussed proposals to add additional ministerial roundtables on international cooperation, coherence and gender and requested the secretariat to prepare a revised programme of work for the World Conference based on the comments received and considering the availability of rooms. The secretariat was also requested to prepare an annotated list with a short description of each proposed session.
13. Japan was also requested to provide further information at the next Bureau meeting on the process for drafting the political declaration.

Agenda item 6: Calendar of future meetings of Bureau

14. The meeting discussed the proposed calendar of future meetings and requested Bureau members to submit their comments to the secretariat.

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15. The meeting was briefed on the outcome of the Second Arab Conference for Disaster Risk Reduction, held in Sharm El Sheikh, Egypt, on 14-16 September 2014, which adopted the Sharm El Sheikh Declaration for Disaster Risk Reduction.
16. The meeting discussed accreditation at the World Conference of heads of delegation not at the ministerial level. The secretariat and Japan were requested to further consider the matter based upon past practices and protocol.