

**BUREAU OF THE PREPARATORY COMMITTEE FOR THE THIRD WORLD  
CONFERENCE ON DISASTER RISK REDUCTION**

**Draft minutes of the thirteenth Bureau meeting  
for consideration by the Bureau**

**6 November 2014, (15h00-17h00)  
CICG Room 18**

1. The thirteenth meeting of the Bureau of the Preparatory Committee for the Third World Conference on Disaster Risk Reduction was held on 6 November 2014 in Geneva.
2. The meeting was attended by:

*Bureau members:*

- H.E. Ms. Kateřina Sequensová (Czech Republic)
- H.E. Amr Ramada (Egypt)
- H.E. Ms. Päivi Kairamo (Finland)
- H.E. Mr. Wayne McCook (Jamaica)
- H.E. Ms. Misako Kaji (Japan)
- H.E. Mr. Thani Thongphakdi (Thailand)
- H.E. Mr. Riek Puok Riek (South Sudan)
- Mr. Andrey Nikiforov (Russian Federation)

*Others in attendance:*

- Mr. Md. Alimuzzaman (Bangladesh)
- Ms. Jitka Brodska (Czech Republic)
- Ms. Irina Moreno Gonzalez (Ecuador)
- Ms. Alina Sanchez (Ecuador)
- Mr. Mohamed Nasr (Egypt)
- Mr. Renne Klinge (Finland)
- Ms. Tyesha Turner (Jamaica)
- Mr. Shinobu Yamaguchi (Japan)
- Mr. Dmitry Stegnyy (Russian Federation)
- Mr. Martin Samuel David (South Sudan)
- Mr. Oliver Hoehne (Switzerland)
- Mr. Natapanu Nopakun (Thailand)
- Mr. Pakawat Srisukwattana (Thailand)

*Secretariat in attendance:*

- Mr. Neil McFarlane (UNISDR)
- Mr. Marco Toscano-Rivalta (UNISDR)
- Ms. Dizery Salim (UNISDR)

**AGREED ACTIONS**

1. The secretariat to circulate a running order for the second session of the Preparatory Committee together with concept notes for the Chairs' dialogues and technical workshops.
2. The Bureau took note of the official documents to be put before the World Conference.
3. The Vice Mayor of Sendai to be invited to deliver remarks at the closing plenary of the second session of the Preparatory Committee.

## **DISCUSSIONS**

### **Agenda item 1: Opening and adoption of minutes of previous Bureau meeting.**

1. The meeting was opened by co-Chair H.E. Mr. Thani Thongphakdi (Thailand). The agenda was adopted.
2. The Bureau requested that the minutes of 19 September and 16 October be amended to correctly reflect the attendance of the representatives of Switzerland at those two meetings, along with some typographical corrections.

### **Agenda item 2: Co-Chairs' update on briefing in New York.**

3. Co-Chair H.E. Mr. Thani Thongphakdi (Thailand) informed the Bureau on the all-State briefing given by him in New York on 27 October, which was jointly hosted by the Permanent Missions of Finland and Thailand. The briefing focused on the status of the preparatory process and the zero draft. Also speaking at the briefing were H.E. Mr. Motohide Yoshikawa, Permanent Representative of Japan; H.E. Mr. Kai Jürgen Mikael Sauer, Permanent Representative of Finland; Bureau member H.E. Ms. Misako Kaji (Japan); and SRSB Ms. Margareta Wahlström. The co-Chair also held several bilateral meetings, including an exchange with H.E. Mr. Macharia Kamau, Permanent Representative of Kenya and co-facilitator of the process for the post-2015 development agenda, and Ms. Amina Mohammed, the Secretary-General's Special Adviser on Post-2015 Development Planning. The co-Chair also met with the Group of Friends of Disaster Risk Reduction and the Alliance of Small Island States (AOSIS).
4. H.E. Ms. Misako Kaji (Japan) observed that Member States in New York seemed to have high expectations with regard to the outcome of the discussion on targets. In that connection, she said the Government of Japan believes that as the first international document to be agreed in 2015, countries should be mindful to manage expectations. Japan also believes it is important for developing countries to have ownership of the post-2015 framework for disaster risk reduction.

### **Agenda item 3: Negotiations on the post-2015 framework for disaster risk reduction.**

5. The co-Chairs discussed their intention to produce a letter on 7 November 2014 outlining the modalities for negotiations at the second session of the Preparatory Committee (17-18 November 2014). The Bureau exchanged views on the proposed modalities, including the possibility of suspending the plenary at 13:00 on Monday, 17 November in order to begin negotiations at 15:00 on Monday, 17 November (with the possibility of overnight negotiations) until the afternoon of Tuesday, 18 November. Recalling the request from some delegations for on-screen editing, and the Bureau discussed several methods for doing so.
6. The Bureau exchanged views on how the process should continue after Prep Com 2. The Bureau took note of the co-Chairs' proposal that draft 1 of the text would be produced by 28 November and that Member States would continue negotiations from 8 to 10 December 2014 and, if needed, 12 to 14 January 2015, with the hope that the "final draft" would be circulated to Member States by 31 January 2015 and submitted to the United Nations for translation and processing.
7. The Bureau also discussed the need for Prep Com 2 to decide to hold Prep Com 3 on 13 March 2015. The purpose of Prep Com 3 would be to consider and formally endorse the "final draft" of the post-2015 framework for disaster risk reduction for onward submission to the President of the Conference. In such a case, the Bureau would meet ahead of time, in Sendai, Japan, on 12 March 2014.

8. At the invitation of the chair, the secretariat reviewed the running order of Prep Com 2, after which the Bureau requested the secretariat to circulate the running order in writing, together with concept notes for the Chairs' dialogue with major groups and the technical workshops.

**Agenda item 4: Preparations for the World Conference.**

9. The secretariat reviewed the main decisions expected of the Preparatory Committee at its second session from 17-18 November, including the endorsement of H.E. Ms. Eriko Yamatani, Minister of State for Disaster Management of Japan, as the President of the World Conference. The secretariat recalled, as well, the expectation that the Preparatory Committee would adopt the programme of work for the Conference, as discussed at the last Bureau meeting.
10. H.E. Ms. Misako Kaji (Japan) presented the host country's thinking regarding the elements for the "Sendai Declaration" which would be circulated on 7 November 2014. The Bureau noted that the Preparatory Committee would be asked to express their views on the elements for the Sendai Declaration during the morning plenary on Monday, 17 November 2014. In an effort to end the plenary at 13:00, the co-Chairs expressed their intention to encourage joint statements by regional and political groups and to encourage countries to submit statements in writing.
11. The Bureau discussed the election of the Bureau of the World Conference, which would be nominated through the same process used to nominate candidates for the Bureau of the Preparatory Committee. In that connection, the SRSG for Disaster Risk Reduction would send a note verbale to the chairs of regional groups in New York to trigger the nomination process.
12. The Bureau took note of the official documents to be put before the World Conference.

**Agenda item 5: Informal working group on targets and indicators (information update).**

13. H.E. Amb. McCook (Jamaica), facilitator of the informal working group on targets and indicators, gave an update on the work of the group. At the time of Bureau meeting, the group would hold two more meetings, on 10 and 12 November 2013. Thereafter, a report would be given to the co-Chairs. There are seven prospective targets, reflecting two suggested additions to what is already contained in the co-Chairs' zero draft. Upon delivery of the report, the group would wait for the co-Chairs to determine next steps, including on how the group's work would be reflected in the draft post-2015 framework for disaster risk reduction.

**Agenda item 6: Any other business.**

14. The Bureau agreed to invite the Vice Mayor of Sendai to deliver remarks at the closing plenary, the invitation for which would be delivered by the host country.

The next Bureau meeting will be held on 19 November 2014, from 15:00 to 17:00.

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Annex 1

**Bureau of the Preparatory Committee for the Third United Nations World Conference on  
Disaster Risk Reduction**

**Twelfth meeting**

**Thursday 16 October 2014  
15h00-17h00**

**Venue:** ILO, Room VII  
4 route des Morillons, CH-1211 Genève 22

**Draft Agenda**

1. Opening and adoption of minutes of previous Bureau meeting.
2. Co-Chairs' update on the zero draft process.
3. Preparations for Prep Com 2.
4. Preparations for the World Conference.
5. Informal working group on targets and indicators (information update).
6. Any other business.

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Annex 2

**Documents per agenda item**

**Item 1. Opening and adoption of minutes of previous Bureau meeting.**

- Minutes – 11<sup>th</sup> Bureau meeting

**Item 3. Preparations for Prep Com 2.**

- Prep Com 2 draft provisional agenda – A/CONF.224/PC(II)/1
- Note verbale on accreditation of major groups, dated 8 October 2014.

**Item 4. Preparations for the World Conference.**

- World Conference draft provisional programme of work – A/CONF.224/PC(II)/L.1

**Item 5. Informal working group on targets and indicators (information update).**

- Terms of reference – informal working group on targets and indicators
- Timetable – informal working group on targets and indicators

**Item 6. Any other business.**

- Bureau schedule up to end of year – Rev. 11

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