

**BUREAU OF THE PREPARATORY COMMITTEE FOR THE THIRD WORLD  
CONFERENCE ON DISASTER RISK REDUCTION**

**Draft minutes of the sixteenth Bureau meeting  
for consideration by the Bureau**

**12 December 2014, (15h00-16h30)  
Palais des Nations, Room IV**

1. The sixteenth meeting of the Bureau of the Preparatory Committee for the Third World Conference on Disaster Risk Reduction was held on 12 December 2014 in Geneva.

2. The meeting was attended by:

*Bureau members:*

- H.E. Ms. Kateřina Sequensová (Czech Republic)
- H.E. Amr Ramada (Egypt)
- H.E. Ms. Päivi Kairamo (Finland)
- H.E. Mr. Wayne McCook (Jamaica)
- H.E. Ms. Misako Kaji (Japan)
- H.E. Mr. Thani Thongphakdi (Thailand)

*Others in attendance:*

- Mr. Md. Alimuzzaman (Bangladesh)
- Ms. Jitka Brodska (Czech Republic)
- Ms. Monica Martinez (Ecuador)
- Ms. Irina Moreno Gonzalez (Ecuador)
- Mr. Sameh Elkheshen (Egypt)
- Mr. Renne Klinge (Finland)
- Ms. Tyesha Turner (Jamaica)
- Mr. Kotaro Suzuki (Japan)
- Mr. Shinobu Yamaguchi (Japan)
- Mr. Natalia Zolotova (Russian Federation)
- Mr. Oliver Hoehne (Switzerland)
- Mr. Natapanu Nopakun (Thailand)
- Mr. Pakawat Srisukwattana (Thailand)

*Secretariat in attendance:*

- Ms. Margareta Wahlström, Special Representative of the Secretary-General for Disaster Risk Reduction
- Mr. Neil McFarlane, Chief, Regional Programmes and DRR Coordination (UNISDR)
- Mr. Marco Toscano-Rivalta, Chief, Office of the Special Representative (UNISDR)
- Ms. Dizery Salim, Programme Officer (UNISDR)

## **AGREED ACTIONS**

1. Co-Chairs to produce draft 1 by Tuesday, 16 December 2014.
2. Streamlined text will be circulated in early January to further support negotiations along with a timetable of work.
3. The secretariat to inform the Bureau at its next meeting on the modality used to transmit the draft political declaration at the previous World Conference.

## **DISCUSSION**

### **Agenda item 1. Opening and adoption of minutes of previous Bureau meetings.**

1. The meeting was opened by co- Chair H.E. Ms. Päivi Kairamo and the agenda was adopted.
2. The Bureau reviewed, amended and adopted the draft minutes of the thirteenth, fourteenth and fifteenth meetings.

### **Agenda item 2. December open-ended negotiation meeting: Tour-de-table and way forward.**

3. The Bureau reviewed the outcome of the open-ended negotiation meeting which took place on 8 and 9 December 2013. As mandated by the second session of the Preparatory Committee, States successfully completed the first reading of the zero draft at this time, producing draft 1.
4. Draft 1 will be circulated on Tuesday 16 December 2014 and will form the basis for the open-ended negotiation meeting from 12-16 January 2015, at which time States will aim to reduce the number of brackets as much as possible. Also on 16 December, States will receive a compilation document containing all States' inputs in an easy-to-read format, to be used as a reference. Streamlined text will be presented in early January to further support negotiations. The co-Chairs will produce a timetable of work for the 12-16 January meeting at the same time as the streamlined text.
5. The chair stressed the importance of adhering to the deadline of 31 January 2015 to produce the draft post-2015 framework for disaster risk reduction, and that no further negotiation meetings had been envisioned after 12-16 January 2015.

### **Agenda item 3. Any other business.**

6. The Bureau reviewed and approved the list of documents for Prep Com 3 as follows:
  1. Annotated provisional agenda;
  2. Special accreditation for major groups;
  3. Special accreditation for intergovernmental organizations;
  4. The draft post-2015 framework for disaster risk reduction;
  5. Report of the Prep Com 3.

7. Asked for clarification concerning voluntary commitments, the secretariat explained that a list of voluntary commitments received by 31 December 2014 would be compiled and transmitted for consideration by the World Conference along with any other commitments to be presented there, to be included in the Conference report as an output of the Conference.
8. With regard to the political declaration, the chair reaffirmed that time would be allocated to its consideration during the 12-16 January 2015 open-ended negotiation meeting. The secretariat was requested to report at the Bureau's next meeting on the modality used to transmit the draft political declaration at the previous World Conference.

The next meeting will take place on 8 January 2015.

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