

**BUREAU OF THE PREPARATORY COMMITTEE FOR THE THIRD WORLD
CONFERENCE ON DISASTER RISK REDUCTION**

**Draft minutes of the twelfth Bureau meeting
for consideration by the Bureau**

**16 October 2014, (15h00-17h00)
ILO, Room VII**

1. The twelfth meeting of the Bureau of the Preparatory Committee for the Third World Conference on Disaster Risk Reduction was held on 16 October 2014 in Geneva.
2. The meeting was attended by:

Bureau members:

- H.E. Ms. Kateřina Sequensová (Czech Republic)
- H.E. Ms. Päivi Kairamo (Finland)
- H.E. Mr. Wayne McCook (Jamaica)
- H.E. Ms. Misako Kaji (Japan)
- H.E. Mr. Thani Thongphakdi (Thailand)
- H.E. Mr. Riek Puok Riek (South Sudan)
- H.E. Mr. Toni Frisch (Switzerland)
- Mr. Andrey Nikiforov (Russian Federation)

Others in attendance:

- Mr. Md. Alimuzzaman (Bangladesh)
- Ms. Irina Moreno Gonzalez (Ecuador)
- Ms Cecilia Menoscal (Ecuador)
- Mr. Mohamed Nasr (Egypt)
- Ms. Tyesha Turner (Jamaica)
- Mr. Shinobu Yamaguchi (Japan)
- Mr. Dmitry Stegny (Russian Federation)
- Mr. Martin Samuel David (South Sudan)
- Mr. Oliver Hoehne (Switzerland)
- Mr. Natapanu Nopakun (Thailand)
- Mr. Pakawat Srisukwattana (Thailand)

Secretariat in attendance:

- Mr. Neil McFarlane (UNISDR)
- Mr. Marco Toscano-Rivalta (UNISDR)
- Ms. Dizery Salim (UNISDR)

AGREED ACTIONS

1. Secretariat to amend the concept note for Technical Workshop 2 of Prep Com 2 and the minutes of previous Bureau meeting, to be re-circulated to the Bureau.
2. Co-Chairs to propose to the Bureau modalities for negotiations on the post-2015 framework for disaster risk reduction.
3. Permanent missions to be asked to keep secretariat informed on the possible attendance of their respective Heads of State/Government at the World Conference.

DISCUSSIONS

Agenda item 1: Opening and adoption of minutes of previous Bureau meeting.

1. The meeting was opened by co-Chair H.E. Ms. Päivi Kairamo (Finland). The agenda was adopted.
2. Reviewing the minutes of the previous meeting, the Bureau recalled its discussion on technical workshop 2 of Prep Com 2, particularly the need for it to address public financing of disaster risk reduction. The secretariat was requested to amend the workshop's concept note with a new title, "Integrating disaster risk in financing," making clear that the workshop would address both private and public financing. The Bureau further asked that the minutes of the previous meeting be amended to reflect those points.

Agenda item 2: Co-Chairs' update on the zero draft process.

3. The chair thanked Bureau members for their support and participation in the open-ended informal consultative meetings from 5 September 2014 to 13 October 2014. The co-Chairs had received over 100 pieces of written material and close to 200 oral interventions. The co-Chairs reaffirmed that the zero draft would be published on 20 October 2014 on the Conference website together with a chart of the zero draft.
4. The meeting thanked the co-Chairs for the work done and discussed some of the issues raised during the consultations, including, among other things, ensuring continuity from the HFA through the use of HFA-agreed language, the need for further simplification and a more concise text, reflection of countries' differentiated capacities, the unique opportunity provided by the concurrent post-2015 processes on disaster risk reduction, sustainable development and climate change, and the need to highlight the means of implementation.

Agenda item 3: Preparations for Prep Com 2.

5. The meeting reviewed the scenario for Prep Com 2 (17-18 November 2014), including consideration of the following:
 - Approval of the programme of work for the World Conference;
 - Endorsement of the President of the World Conference;
 - Comments on the draft elements of the political declaration;
 - Negotiations on the post-2015 framework for disaster risk reduction on the basis of the zero draft.
6. Regarding the zero draft, the chair explained that Prep Com 2 would negotiate the zero draft beginning on Monday, 17 November 2014, in the afternoon. Currently, no end time has been set for Monday's negotiations. A decision would however be required from Prep Com 2 on whether to continue negotiations after 18h00, in English only, due to interpreters ending their work at that time. Negotiations would continue in the morning of Tuesday, 18 November 2014. In the afternoon, the plenary would then hear a report on the progress achieved and decide upon the modalities going forward, if necessary, before Prep Com 2 concludes at 18h00.
7. The meeting discussed possible modalities for negotiations at Prep Com 2, including the possibility of parallel sessions, onscreen projection and the engagement of major groups. It was agreed that the Co-Chairs would propose modalities for negotiations at the next meeting of the Bureau.

Agenda item 4: Preparations for the World Conference.

8. The secretariat provided an update on preparations for the World Conference. To date, over 200 requests have been received for organizing side events from countries, non-governmental organizations and the private sector. There have been 88 requests for booths, many from governments. The secretariat will provide a full briefing to the ISDR Support Group on logistics and programming on 27 October 2014.
9. To help preparations, permanent missions would be requested to keep the secretariat informed on the possible attendance of their respective Heads of State/Government at the World Conference
10. The meeting discussed the question of the election of the Bureau for the World Conference.
11. Since General Assembly resolution 68/211 provides for the possibility of a third meeting of the Preparatory Committee in Sendai, if necessary, the chair recommended that Bureau members prepare to arrive in Japan by 12 March 2014 should such a meeting be held. A probable date for Prep Com 3 would be 13 March 2014, to be preceded by a meeting of the Bureau on 12 March 2014.

Agenda item 5: Informal working group on targets and indicators (information update).

12. The meeting was provided an information update on the informal working group on targets and indicators by H.E. Mr. Wayne McCook (Jamaica), who said work of the informal working group would be Member State-driven. As a first step, the group's terms of reference would be put to Member States for their comment and reaction. The focus would be on disaster risk reduction-specific targets and indicators. While hoping to achieve consensus, bracketed elements if necessary would be reflected in the report to the co-Chairs. As befits an open-ended process, there may be a role for experts; representatives of United Nations entities would also be at the group's disposal. There would be a fixed number of meetings, with the first meeting taking place on Monday, 20 October 2014, at the Palais des Nations, Room XI.

Agenda item 6: Any other business.

13. The meeting was informed that on 27 October 2014, co-Chair H.E. Mr. Thani Thongphakdi, SRSB Margareta Wahlström and H.E. Ms. Misako Kaji would travel to New York to brief delegations there on preparations for the World Conference. Meetings would also be arranged with the group of small island developing States and the Group of Friends of Disaster Risk Reduction. A second visit is planned by both co-Chairs in the new year.

The next Bureau meeting would be held on Thursday, 6 November 2014, from 15:00 to 17:00.

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Annex 1

**Bureau of the Preparatory Committee for the Third United Nations World Conference on
Disaster Risk Reduction**

Twelfth meeting

**Thursday 16 October 2014
15h00-17h00**

Venue: ILO, Room VII
4 route des Morillons, CH-1211 Genève 22

Draft Agenda

1. Opening and adoption of minutes of previous Bureau meeting.
2. Co-Chairs' update on the zero draft process.
3. Preparations for Prep Com 2.
4. Preparations for the World Conference.
5. Informal working group on targets and indicators (information update).
6. Any other business.

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Annex 2

Documents per agenda item

Item 1. Opening and adoption of minutes of previous Bureau meeting.

- Minutes – 11th Bureau meeting

Item 3. Preparations for Prep Com 2.

- Prep Com 2 draft provisional agenda – A/CONF.224/PC(II)/1
- Note verbale on accreditation of major groups, dated 8 October 2014.

Item 4. Preparations for the World Conference.

- World Conference draft provisional programme of work – A/CONF.224/PC(II)/L.1

Item 5. Informal working group on targets and indicators (information update).

- Terms of reference – informal working group on targets and indicators
- Timetable – informal working group on targets and indicators

Item 6. Any other business.

- Bureau schedule up to end of year – Rev. 11

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