

**BUREAU OF THE PREPARATORY COMMITTEE FOR THE THIRD WORLD  
CONFERENCE ON DISASTER RISK REDUCTION**

**Draft minutes of the tenth Bureau meeting  
for consideration by the Bureau**

**8 September 2014, (15h00-16h30)  
Centre International de Conférences Genève, Room 18**

1. The tenth meeting of the Bureau of the Preparatory Committee for the Third World Conference on Disaster Risk Reduction was held on 8 September 2014 in Geneva.

2. The meeting was attended by:

*Bureau members:*

- H.E. Ms. María del Pilar Cornejo, Minister for the National Secretariat of Risk Management (Ecuador)
- H.E. Mr. Abdul Hannan (Bangladesh)
- H.E. Ms. Katerina Sequensová (Czech Republic)
- H.E. Mr. Ramadan Amr Ahmed (Egypt)
- H.E. Ms. Päivi Kairamo (Finland)
- H.E. Mr. Wayne McCook (Jamaica)
- H.E. Ms. Misako Kaji (Japan)
- H.E. Mr. Thani Thongphakdi (Thailand)
- Mr. Andrey Nikiforov (Russian Federation)
- Mr. Riek Puok Riek (South Sudan)

*Others in attendance:*

- Mr. Md. Alimuzzaman (Bangladesh)
- Ms. Jitka Brodska (Czech Republic)
- Ms. Irina Moreno Gonzalez (Ecuador)
- Ms Carolina Moreira (Ecuador)
- Ms Alina Sánchez (Ecuador)
- Mr. Mohamed Nasr (Egypt)
- Mr. Renne Klinge (Finland)
- Ms. Tyesha Turner (Jamaica)
- Mr. Shinobu Yamaguchi (Japan)
- Mr. Kotaro Suzuki (Japan)
- Mr. Dmitry Stegnyy (Russian Federation)
- Mr. Martin Samuel David (South Sudan)
- Mr. Natapanu Nopakun (Thailand)
- Mr. Pakawat Srisukwattana (Thailand)

*Secretariat in attendance:*

- Mr. Neil McFarlane (UNISDR)
- Mr. Marco Toscano-Rivalta (UNISDR)
- Ms. Dizery Salim (UNISDR)

## **AGREED ACTIONS**

1. The co-Chairs to invite Member States and major groups to a mixed-group informal consultative meeting on the post-2015 framework for disaster risk reduction on 19 September 2014, from 9:30-13:00.
2. The co-Chairs to circulate a draft chart of the structure of the pre-zero draft.
3. The secretariat to circulate the final draft programme of work for the second session of the Preparatory Committee via email.
4. The co-Chairs to propose steps to develop an informal working group on indicators and targets for the post-2015 framework for disaster risk reduction.

## **DISCUSSIONS**

### **Agenda Item 1. Welcome and update on Bureau membership**

1. The meeting was opened by co-Chair H.E. Ms. Paivi Kairamo and the agenda was adopted.
2. The chair announced the departure of the Vice Chairs H.E. Dr. Walid Abdelnasser (Egypt) and H.E. Mr. Takashi Okada (Japan), adding that the Vice Chair, H.E. Mr. Abdul Hannan (Bangladesh), will also depart shortly. H.E. Mr. Ramadan Amr Ahmed (Egypt) and H.E. Ms. Misako Kaji (Japan) made introductory remarks, and H.E. Mr. Hannan delivered short farewell remarks. The new Vice Chairs will be announced at the second session of the Preparatory Committee from 17 to 18 November 2014.

### **Agenda item 2: co-Chairs brief on the open-ended informal consultative meetings.**

3. The chair reviewed the schedule for open-ended informal consultative meetings in September and October 2014, noting that 14 meetings will be held in total. Some 69 Member States took part in the first day of meetings on Friday, 5 September 2014. The second day of meetings will take place on Tuesday, 9 September 2014, beginning with the co-Chairs consultations with major groups in the morning followed by open-ended informal consultations with Member States in the afternoon.
4. The chair stressed the co-Chairs' commitment to the fullest possible transparency and openness. There will be no limitation on participation on the part of Member States, who have the possibility to submit views and comments in writing to be uploaded to the website as they choose. There will be no official summaries of meetings. As such, the website should be seen as a technical asset to follow the discussions. Should Member States wish to circulate documents in hard copy, those should be provided by the permanent missions themselves.
5. Since some delegations are bringing experts and colleagues from capital or New York, the co-Chairs are urging Member States to follow the schedule of topics as written in the timetable of 8 August 2014. Noting that the United Nations system is present as observer, the chair urged Member States to take advantage of their presence.

6. The chair informed the Bureau that the co-Chairs had been approached by major groups seeking more in-depth interaction with Member States, in particular the NGO major group, which had requested to be included in meetings as observers. The co-Chairs would be amenable to organizing a mixed-group meeting where Member States and major groups might take part together. This would be an additional meeting to the ones already announced. A practical date and time for the first meeting would be 19 September 2014 in the morning, back-to-back with an already scheduled consultation with both major groups and Member States.
8. As regards the draft text, the co-Chairs will prepare a zero draft by mid-October. An English language version will be posted on the Conference website and sent to translation to be ready for the second session of the Preparatory Committee on 17-18 November 2014.
9. During periods where no consultations take place, the chair informed the Bureau that the secretariat would be organizing Library Talks to discuss technical issues relating to the post-2015 framework for disaster risk reduction (for example, indicators). Library Talks are public events with interactive question and answer sessions led by experts. The first Library Talk will take place on 26 September 2014, with details to come soon.
10. The chair noted the Bureau's idea of establishing a working group on indicators, which is both a technical and political issue. Therefore, the co-Chairs would soon propose steps to establish an informal working group on indicators and targets.
11. Summarizing the outcome of the informal consultations to date, the chair noted that there had been calls for a more concise document; for the document's structure to be made more logical; for it to have a clearer narrative; to develop a standalone document with clear links with the Hyogo Framework for Action; and, to have a document that addresses the question of coherence with the sustainable development goals and agenda and climate change discussions (noting that some countries had wanted to de-link the processes). The chair also noted that some countries had asked for specific sectors to be more highlighted. Several stressed the importance of States holding primary responsibility for disaster risk reduction, and that there should be more discussion on the document's timeframe.
12. Noting that some countries had called for a visual aid to help advance the discussions, the Bureau discussed the draft chart of the pre-zero draft which had just been produced for the co-Chairs by the secretariat. The chart is a representation, or mirror, of the current pre-zero draft. Its purpose is to provide an overview of the structure.
13. The Bureau reviewed feedback and some questions received from delegations as a result of the informal consultations just held. Some delegations wanted to know how the co-Chairs planned to process their comments and questions. Others had wanted to know the logic behind the structure of the pre-zero draft. The co-Chairs said that they would address those comments and questions at future informal consultative meetings.

### **Agenda item 3. Any other business**

14. The Bureau reviewed the draft programme of work for the second session of the Preparatory Committee. The Bureau discussed possible formats for the negotiations on the zero draft with

several members expressing the view that as much time as possible should be devoted to negotiations and that there should be a limited number of parallel sessions. It was also noted that the elements for the political declaration would be circulated around mid- to late-October. As such, a space would be provided for Member States to comment on elements of the political declaration at the Preparatory Committee's second session.

15. The Bureau clarified that, as agreed at the first session of the Preparatory Committee, negotiations would be held in closed sessions with Member States only. Thus, it would be important to hold sessions such as technical workshops and co-Chairs dialogues with major groups to provide opportunities for other participants.
16. The Bureau noted that it would be up to the Preparatory Committee to decide on the modality for continuing the negotiations. For example, informals could be held whose outcome would be a final draft document to be endorsed at a third session of the Preparatory Committee in March 2015, in Sendai, just prior to the Conference.

World Conference programme of work

17. The secretariat requested to hold a sherpa meeting to discuss the programme of work for the World Conference, which would require the Bureau's attention at its next meeting on 19 September 2014.

SIDS Conference

18. The chair announced a briefing in the afternoon of 9 September 2014 on the outcome of the 2014 Third Conference on Small Island Developing States, to be chaired by H.E. Mr. Wayne McCook and SRSB Wahlström to provide the briefing.

The next meeting of the Bureau will be held on Friday, 19 September 2014, to be chaired by H.E. Mr. Thani Thongphakdi (Thailand).

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Annex 1

**Bureau of the Preparatory Committee for the Third United Nations World Conference on  
Disaster Risk Reduction**

**Tenth meeting**

**Monday, 8 September 2014  
15h00-16h30**

**Venue:** Centre International de Conférences Genève, Room 18  
17 Rue de Varembe  
1211 Geneva

**Draft Agenda**

1. Welcome and update on Bureau membership.
2. Co-Chairs' brief on the open-ended informal consultative meetings (September-October 2014).
3. Any other business.

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Annex 2

**Documents per agenda item**

**Item 2. Co-Chairs' brief on the open-ended consultative meetings (September-October 2014).**

Early draft of HFA2 chart

**Item 3. Any other business.**

Prep Com 2 - early provisional programme of work (pictorial)

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